

# SAU 31 School Board Policy ACAC-R NEW Draft

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## Title IX Sexual Harassment Policy and Grievance Process Form

### Title IX Complaint Form

Submit to: Erica MacNeil  
Title IX Coordinator  
186A S Main Street  
Newmarket, NH 03857  
macneile@newmarket.k12.nh.

Complainant's name: \_\_\_\_\_  
\_\_\_\_\_

Date:

Address: \_\_\_\_\_  
\_\_\_\_\_

E-Mail Contact:

Telephone Contact: \_\_\_\_\_

Name of Student on whose behalf the complaint is filed, if applicable:  
\_\_\_\_\_

Student's Grade: \_\_\_\_\_

Description of facts alleging sexual harassment, identifying who you allege to have engaged in sexual harassment:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you require additional space for your description, please attach your narrative to this complaint and sign it.

Please attach any supporting documents or information which relate to your description above.

I would like to speak with the Title IX Coordinator further before I decide whether I want the school district to conduct an investigation:      \_\_\_\_Yes      \_\_\_\_No

Please list any individuals who have information regarding your complaint:

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Complainant's Signature:

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Upon receipt of a signed complaint requesting an investigation, SAU 31 will commence a Title IX Investigation pursuant to the applicable laws, regulations and SAU's Title IX Policy. **In accordance with Title IX, SAU 31 offers prompt supportive measures to individuals alleging potential violations of Title IX, even if a formal complaint is not filed.**

A copy of the School District's Title IX policy is available at [www.newmarket.k12.nh.us](http://www.newmarket.k12.nh.us)\_\_\_\_\_.